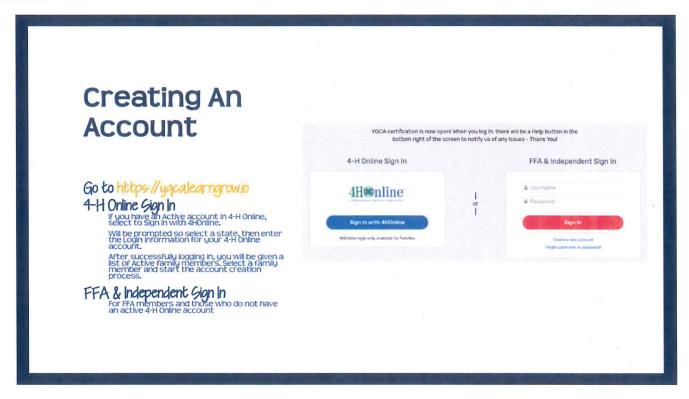


#### **Creating An Account**

Go to https://yqca.learngrow.io

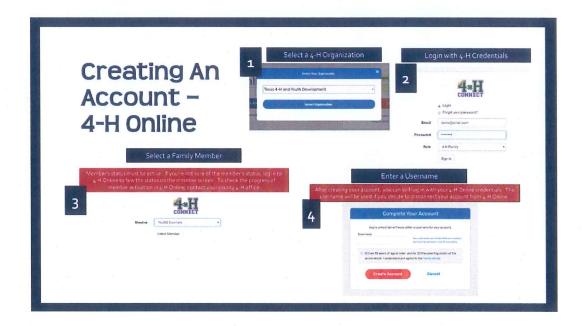
<u>4-H Online Sign-In:</u> If you have an active account in 4-H Online, select to Sign-in with 4HOnline. You will be prompted so select a state, then enter the login information for your 4-H Online account. After successfully logging in, you will be given a list of active family members. Select a family member and start the account creation process.

**FFA & Independent Sign-In :** For FFA members and those who do not have an active 4H Online Account.



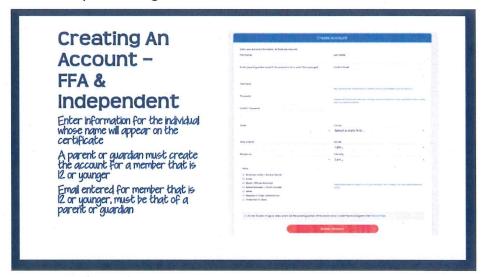
## **Creating An Account – 4-H Online:**

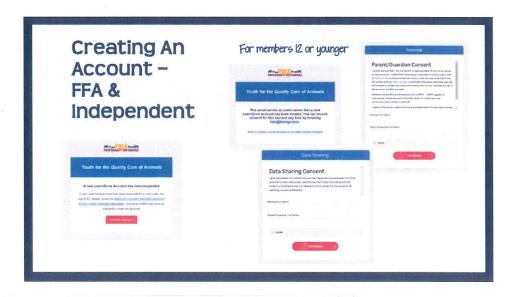
- 1. Select a 4-H Organization
- 2. Login with 4-H Credentials
- 3. Select a Family Member: Member's status must be active. If you're not sure of the member's status, log in to 4-H Online to few the status on the member screen. To check the progress of member activation in 4-H Online, contact your county 4-H office.
- 4. Enter a Username after creating your account, you can still log in with your 4-H Online credentials. The username will be used if you decide to disconnect your account from 4-H Online.



#### **Creating An Account – FFA & Independent:**

Enter information for the individual whose name will appear on the certificate. A parent or guardian must create the account for a member that is 12 or younger. Email entered for member that is 12 or younger, must be that of a parent or guardian.





### **Purchasing A Course**

- 1. Select a course
- 2. Read the description of the course carefully to make sure the individual associated with the account meets the requirements.
- 3. Be sure to select Instructor-Led Training for the March 4th or April 4th sessions.
- Select "Wisconsin" for state.
- 5. Click on "Select Training" scroll down to March 4th or April 4th, 2019, 6:30 PM Barron High School.
- 6. Purchase Course
- 7. Finalizing payment and view receipt

# Printing Certificate:

After you attend the face-to-face, instructor led training and your instructor verifies your participation and attendence on the learn grow website, you will need to print your certificate.

