Wisconsin 4-H Policies Overview



February 2021

Thank you for volunteering! It is our responsibility to make you aware of the Wisconsin 4-H policies and it is your responsibility to follow the policies as they apply to your volunteer role.

Policies ensure we **create a safe environment** and **comply with state and federal regulations**. If you have questions about how a policy may apply to your volunteer role, please contact a Positive Youth Development (PYD) staff member.

This document provides an overview of current policy categories and where on the website you can find the complete policy.

Policy Overview

- 1. Wisconsin 4-H operates within the guidelines, policies and procedures of the University of Wisconsin-Madison Division of Extension and the United States Department of Agriculture.
- 2. Policies are established to ensure the educational and administrative integrity of all Wisconsin 4-H programs and activities administered by 4-H staff and 4-H volunteers.

Wisconsin 4-H Policies can be found on the policy website: https://4h.extension.wisc.edu/resources/wisconsin-4-h-policies/

Below are the nine categories of Wisconsin 4-H Policies and examples of some of the topics covered:

4-H Name and Emblem

- Official 4-H Logos
- Using the Name and Emblem Quick Guide

4-H Volunteers

- Volunteer Requirements
- Volunteer Behavior Expectations

Affirmative Action and Civil Rights

- ADA Accommodation Requests
- Civil Rights (Discrimination) Complaints

4-H Clubs and Groups

- Requirements to be a chartered 4-H Club or 4-H Group
- 4-H Charter Application

Membership and Participation

- Enrollment Policies for 4-H Members
- Multiple 4-H Memberships

4-H Project & Activity Policies

- Creating a Safe Environment Risk Management Tip Sheet and Checklist
- Specific 4-H Project and Activity Policies currently include:
 - Animal Science Projects and Activities
 - ATVs and UTVs
 - Bicycle Project or Bicycle Activity
 - Dog Project
 - Fishing
 - Horse Project, Activities and Events
 - Model Rocketry
 - Paddle Sports
 - Paintball and Laser Tag
 - Parades
 - o Roller Blading or Roller Skating
 - Shooting Sports Projects and Activities
 - Swimming
- Additional policies are being developed. Check <u>4-H Project and Activity Policies</u> on the website for current listing.

Financial Management

- Bank Accounts and Employee Identification Numbers
- Fundraising and Acknowledging Charitable Donations

Insurance

- Liability Insurance and Waivers
- Accident Insurance
- Property Insurance

Health and Safety

4-H Electronic Communications and Social Media Policy

In addition to these policies, local county-based 4-H programs, 4-H clubs and 4-H groups may have additional policies, rules and/or guidelines. Please contact the PYD Staff Member in your county for more information.