**St. Croix County 4-H Leader’s Association Meeting Minutes for September 20, 2022 revised**

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| **Attendee** | **Club/Committee** |
| Bridget Lentz – Treasurer | Rolling Hills |
| Tara Brown | Rolling Hills / Recognition & Public relations |
| Jackie Kumm | Springbrook |
| Heather Verling | County Youth Educator |
| Becky Olson | Tri River Voyagers |
| Mary Luckwaldt | Lone Pine/Dairy |
| Sky Holt | County Youth Educator |
| Erin Mason | Rolling Hills / Secretary |
| Anne Wittman | 4-H Program Assistant |
| Becky Olson | Tri River Voyagers |
| Tammy Frank | Riverside |
| Shelby Krupa | Livestock Committee |
| Brian Kuhl | Trailblazers |
| Gary and Debbie Stevens | Sunnyside Shamrocks |
| Gina Synder | Forest Timberwolves |
| Lori DeBoer | Forest Timberwolves |
| Heidi Wagner | Bellringers |
| Beth Sippl | St. Croix Adventurers |

**Call to Order:** Brian Kuhl called the meeting to order at 7:06pm.

**Pledges:** Pledges were led by Brian.

**Secretary’s Report:** Erin shared the report.

**Treasurer’s Report:** Bridget shared the report.

**Committee Reports:**

**Recognition/Public Relations**

Information going out for banquet, letters will be going out on Oct. 10.  
Good attendance at the Open House in New Richmond, 70 – 80 came.

**Budget/Finance**

2022 – 2023 budget shared by Treasurer.

**Program Development**

Clover College – recruitment has begun for class leaders, we will start inviting Pierce and Polk 4-Hers.

Volunteer training – Looking for feedback on topics to present via a Google form. Training will occur in November/December.

Club Officer training – Occurring in November or December.

**Old Business:**

St. Croix County Fair Board Representative is for 4-H is Ben Meier.

Annual Meeting – Anna Paulson is interested in youth leadership position, approval of bylaws, election of officers.

**New Business:**

Treasurer Elect Position – will be elected at the Annual meeting.

Foundation Endowment Fund – Reviewed what money is in the Foundation.

Taxes for Golf Classic – A long form tax form will be required for one more year, Heather asked for CPA recommendations to complete the long form tax form.

Spend Down Plan – When the Leader’s Association files a charter a spend down plan needs to be provided when the bank accounts are larger than the maximum allowed. It was shared that member dues are used to offset cost of insurance, fifty cents goes to the St. Croix County Fair Board. The Leader’s Association will need to spend $5400 for the next five years to draw down the account. $1800 additional for trip scholarships, $1800 additional into county events/program educator, $1800 additional into 4-H promotion-other. Planning to increase food budget for annual meeting to $3000 and venue budget to $300.

A motion was made via Survey Monkey to establish a 5 year spend down of $27,000 by adding $1,800 to Trips Expenses, $1,800 to County Events expenses and $1,800 to 4-H Promotion expense. **Motion passed online.**

A motion was made via Survey Monkey to reimburse the treasurer for mileage. A motion was made to pay the treasurer mileage at the IRS rate. **Motion passed online.**

Woodworking Project – Woodworking is the fourth largest project in 4-H. Anne Wittman presented a plan to purchase equipment for workshops at the County building. The proposed investment is $3000.

A motion was made via Survey Monkey to add $3,000 to 2023 budget to purchase woodworking equipment to support workshops for the county woodworking project (one of the most popular projects of county youth). **Motion passed online.**

A motion was made via Survey Monkey to add $300 to budget for Banquet Venue Fee and increase Banquet Budget to $3,000. **Motion passed online.**

Ambassadors – Program being put on hold. Planning to do youth leadership programs for ages 8th grade and older.

As part of Annual Banquet, Leader’s Association will be giving away $10 gift cards to get people to pay in advance.

Motion made by Lori and seconded by Shelby to adjourn. Motion passed. Meeting adjourned at 8:50 p.m.

Minutes submitted by Erin Mason.