**St. Croix County 4-H Leader’s Association Meeting Minutes for August 22, 2023**

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| **Attendee** | **Club/Committee** |
| Bridget Lentz | Rolling Hills / Treasurer |
| Brian Kuhl | Rolling Hills |
| Jackie Kumm | Springbrook / President-Elect |
| Sky Holt | County Youth Educator |
| Erin Mason | Rolling Hills / Secretary |
| Shelby Krupa | Livestock Committee / President |
| Tammy Frank | Riverside |
| Anne Whittman | County Youth Educator |
| Debra and Gary Stevens | Sunnyside / Food Stand |
| Gina Schneider | Willow River |

**Call to Order:** Shelby Krupa called the meeting to order at 7:04 pm.

**Pledges:** Pledges were led by Jackie Kumm.

**Secretary’s Report:** Erin Mason shared the report. Motion made by Jackie Kumm and seconded by Gina Schneider to accept the minutes as written. **Motion passed.**

**Treasurer’s Report:** Bridget Lentz shared the report. Motion made by Jackie Kumm and seconded by Brian Kuhl to accept the minutes as written. **Motion passed.**

**Committee Reports:**

**Leadership**

Brian Kuhl shared that the committee is reviewing the priorities of the committee and potential members to serve on it.

**Fundraising**

A percentage of all Friday sales for the month of August from Joe to Go in Hudson will go to Leader’s Association.

**Recognition/Public Relations**

Tara Brown is stepping down from this committee. Tammy Frank is talking to 45th Parallel to host the Leader’s Association banquet. This year a fee will not be collected to attend the Leader’s Association banquet. Tentative date is October 17, 2023. Tammy Frank will ask Old Heritage Catering to cater the event. Anne Whittman will continue with awards.

**Budget/Finance**

There is nothing in particular to call out in regards to the 2023-24 budget. Bridget Lentz is looking for Scrapbook and Window Display winners for 2021 and 2022 so premiums can be paid. Motion made by Jackie Kumm and seconded by Deb Stevens to accept the 2023-2024 budget with the addition of $250 for STEM, $500 for Softball and $200 for Volleyball. **Motion passed.**

**Program Development**

Sky Holt shared that the summer camps went well. The team is looking forward to planning more. This year at each Cloverbud Camp they had 25+ 4-Hers attend. Other counties are struggling to get participants. They had great camp counselors, good mix of both male and female youth. A lot of youth excited about camp. A discounted rate was provided for participants that signed up for all three. It was observed that the 4-Hers made authentic connections.

Agriculture Safety Day will be set up next Spring for ages 4 – 10 and their families. Sky Holt feels this program is important for youth to understand their surroundings and how to be mindful of others and how they can be safe. Safety is an important topic that youth should be mindful of and it is important they learn that 4-H is a safe place both physically and mentally. A comment was made that there is need for tractor safety.

**Old Business:**

Treasurer-elect position still open. Please voice interest at the office.

Spend down plan: Create tshirt contest for 4-hers and volunteers to submit designs to by September 10. 4-Hers will then have the opportunity to vote for their favorite by September 15. Motion made by Gina Schneider and seconded by Erin Mason to provide tshirts to the list of 4-Hers and volunteers supplied by each club leader. **Motion passed.**

Survey of 4-H – Jackie, Brian and Sky met and are working on action items for the survey.

Reimbursement and Request forms – Made by Laura to share through Communicator.

Wisconsin Foundation – Bridget found that $500 was approved in a prior year so this is already in the budget.

Scholarship Process – Office would like to develop a process to track applicant submissions. Scholarship judging should be performed by VIP (4-H Volunteers who have gone through a background check) only.

By-law Committee – Shelby Krupa will merge existing bylaws with State bylaws template to share with the Leader’s Association prior to sending draft to club leaders.

Ambassador Leadership – looking for volunteer to oversee leadership opportunities for ambassadors. Some of the ambassadors’ activities are: monthly meetings, various activities, volunteer, promote 4-H through parades, volunteer at Clover College, lead game nights and craft make-n-takes to name a few. Shelby Krupa will head up an idea session to reignite Ambassadors.

**New Business:**

Recruitment campaign – Jackie Kumm is working on marketing collateral to share with other clubs to promote 4-H.

Membership and Participation Policy – 4-H club and group meetings, committee meetings, project meetings, community service activities and recreational events can ONLY be attended by 4-H members, 4-H volunteers, parents and/or an adult who is responsible for the member, siblings and invited guests including potential new 4-H members. Attendance will record the names of ALL individuals in the space. It is best practice for club leaders to forward attendance lists, along with meeting minutes, to the county 4-H Program Educator. These policies are coming from National 4-H and should be followed.

Trip/Scholarship requirements – Discussion postponed until the next regular meeting.

Fair building monitors – Discussion postponed until the next regular meeting.

4-H responsibilities to Fair – A discussion was begun regarding what 4-H is responsible for before, during and after the Fair. The 4-H Program Educator’s primary role is risk management, creating safe events for youth education. Into the future the Leader’s Association will need to review the roles and responsibilities of the 4-H program in regards to the Fair.

Motion made by Jackie Kumm and seconded by Tammy Frank to approve $500 for Softball expenses. **Motion passed.**

PA system purchase request – The Fair board is asking to purchase the old PA system. The current system was purchased for $3500. Motion made by Gina Schneider and seconded by Tammy Frank motion not to sell the PA system to the Fair board. **Motion passed.**

Parade float purchase request – The Fairest of the Fair coordinator has asked to purchase the Ambassador float. **Decision to sell will be delayed until the next regularly scheduled meeting**.

Plat books – Leader’s Association will not be reprinting plat books.

What does the website need to be for – Discussion postponed until the next regular meeting.

Thank you notes shared from three youth for scholarships and camp fees. A thank you note was shared from the Northwest Golf Classic.

Leader’s Association meeting agendas will be emailed to all club leaders.

Annual Banquet will occur October 17, 2023 at 6:00 p.m. Next regularly scheduled meeting January 19, 2024

Motion made by Brian Kuhl and seconded by Jackie Kumm to adjourn. **Motion passed.** Meeting adjourned at 9:55 p.m.

Minutes submitted by Erin Mason.