

2024-25 Trip Scholarship Application – SCC 4-H

The St. Croix County 4-H Leaders Association trip scholarships are awarded to 4-Her's based on demonstrated personal growth, development and leadership, academic performance, community engagement, and future educational goals. St. Croix County 4-H members can register directly for 4-H trips through wi.4HOnline.com and will be accepted for the trip from the State of WI. Trip applicants can apply for financial support from the St. Croix County 4-H Leaders Association, by completing the application requirements as indicated. For the 2022-2023 4-H year, there will be 2 deadlines depending on the dates of the 4-H trip. Late applications cannot be considered.

- **1st Deadline** - For trips scheduled in November 2022-January 2023, application deadline is no later than **November 11, 2024** at 5:00pm.
- **2nd Deadline** - For trips scheduled in February 2023-June 30, 2023, application deadline is no later than **April 7, 2025** at 5:00pm.

The application requirements represent what youth may be asked to submit when applying for jobs. We encourage applicants to treat this process as if applying for employment. For help with creating cover letters and resumes, applicants should reach out to their club leaders, teachers or parents.

ELIGIBILITY

St. Croix County 4-H trip scholarship recipients are required to end the scholarship 4-H year in good standing. A member may receive only one trip scholarship per 4-H fiscal year. State verification of trip registration acceptance will be provided to the 4-H Leaders Association before scholarship monies will be paid.

Applications are required to follow all guidelines as outlined below. Any application that does not meet these requirements cannot be considered.

APPLICATION

Complete applications are to be submitted to Laura Hinz at the UW Extension Office. Applications can be submitted via email to laura.hinz@wisc.edu as one PDF document with the subject titled as follows "***Applicant Last Name Trip Scholarship Application***". Unfortunately, we are unable to accept any other document format or cloud/internet shared documents (i.e. Google Docs).

Applications must include the following components outlined below (see #1-3 below). Please note a letter of recommendation is also required (#3 below) and should be emailed separately to laura.hinz@wisc.edu.

1. Trip Scholarship Application Coversheet / Essay

- Complete application coversheet with essay question (which is attached in the appendix of this document).
- Not to exceed one page
- Essay question (limited to 300 words): **Tell us about a 4-H experience and how it has impacted you.**

2. Resume

- Applicant's name and contact information at the top of the page
- Not to exceed one page
- No less than ¾ inch margins and using Times New Roman font no smaller than 10 points

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• Suggested resume headings include: Career Goals, School Experience, Work Experience (paid or unpaid), 4-H Experience, Leadership Experience, Activities Outside of 4-H.

3. Letter of Recommendation Form – To be completed by your 4-H Club Leader

- Club Leader should complete the Recommendation Form attached (in the Appendix of this document). This letter should not be from a family member.
- The leader is to email this letter of recommendation directly to laura.hinz@wisc.edu in a PDF format and the subject titled “*Applicant’s Last Name* Trip Scholarship Recommendation Letter.” Unfortunately, we are unable to accept any other document format or cloud/internet shared documents (i.e. Google Docs).

SELECTION

Applicants will participate in a face-to-face interview with the Trip Scholarship Committee.

NOTIFICATION

Applicants who are awarded trip scholarships will be notified prior to the trip. Payments will be made directly to the scholarship awardee if family is required to submit payment at time of registration (proof of trip payment will be required) or monies will be credited to the scholarship awardee if payment is invoiced/processed through the 4-H Extension Office.

OBLIGATIONS

In order to continue to build awareness and excitement about 4-H trip opportunities, recipients will be asked to help market the trip experience to other members within the county. Trip scholarship recipients will be required to complete the following tasks within one (1) calendar year from the first day of the trip (see form attached in the Appendix):

- Send thank you note to Leaders Association upon completion of the trip
- Create a trip display/poster for the St. Croix County Fair
- Work a 3-hour shift at 4-H Food Booth at the Fair (can include the Club shift)
- **PLUS** pick 2 of the following activities:
 - Trip Presentation to two SCC 4-H Clubs
 - Submit media piece (for Communicator or local newspaper)
 - Volunteer at another 4-H event (i.e. Clover College/University, Food Expo, etc).
- Complete Obligation Form and return to UW-Extension Office

If for some reason, you are unable to fulfill the obligations above, the recipient will be responsible for reimbursing the Leaders Association for any funds they may have received as part of a trip scholarship.

QUESTIONS

Call or email Laura at the St. Croix County UW-Extension Office with any questions or concerns regarding the application process at (P)715-531-1930 or email laura.hinz@wisc.edu

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APPENDIX

2024-2025 SCC 4-H Trip Scholarship Application Cover

The St. Croix County 4-H Leaders Association trip scholarships are awarded to 4-Her's based on demonstrated personal growth, development and leadership, academic performance, community engagement, and future educational goals. St. Croix County 4-H members can directly apply for 4-H trips through wi.4HOnline.com.

This form should be the cover sheet for your application which should also include a resume. The Club Leader Letter of Recommendation should be sent separately. See application instructions for details.

Applicant Name: _____ **Date of Application:** _____

Club Name: _____ **Years in 4-H:** _____

4-H Trip Name: _____ **4-H Trip Dates:** _____

ELIGIBILITY REQUIREMENTS – Please verify the following (x) -

- Currently a St. Croix County 4-H Member in Good Standing (NOTE - recipient must remain active in good standing for the trip scholarship 4-H year)
- 4-H Trip registration has been completed in wi.4HOnline.com (please note: verification of WI state acceptance of the trip will be required).
 - It not yet registered, please provide reason _____

ESSAY QUESTION (300 words or less) – Tell us about a 4-H experience and how it has impacted you.

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Club Leader Letter of Recommendation

The St. Croix County 4-H Leaders Association trip scholarships are awarded to 4-Her's based on demonstrated personal growth, development and leadership, academic performance, community engagement, and future educational goals.

This form should be completed by the current 4-H Club Leader (or another Club Leader if the leader is a parent/relative) and should be emailed directly to Laura Hinz laura.hinz@wisc.edu in a PDF format with the subject titled "*Applicant's Last Name* Trip Scholarship Recommendation Letter."

Applicant Name: _____

Club Name: _____ **Club Leader Name:** _____

Applicant is a current 4-H member in good standing: _____ YES _____ NO

Why are you recommending this applicant for a trip scholarship? Please include specific details on applicant's Club involvement.

2024-2025 SCC 4-H Trip Obligation Form

Applicant Name: _____ Today's Date: _____

4-H Trip Name: _____ 4-H Trip Dates: _____

In order to continue to build awareness and excitement about 4-H trip opportunities, recipients will be asked to help market the trip experience to other members within the county. Trip scholarship recipients will be required to complete the following activities within one (1) calendar year from the first day of the trip*.

- Send thank you note to Leaders Association upon completion of the trip
- Create a trip display/poster for the St. Croix County Fair
- Work a 3-hour shift at 4-H Food Booth at the Fair (can include Club shift)
- **PLUS** pick 2 of the following activities:
 - Trip Presentation to two SCC 4-H Clubs
 - Submit media piece (for Communicator or local newspaper)
 - Volunteer at another 4-H event (i.e. Clover College/University, Food Expo, etc).
- Complete this obligation form and return to the extension office

<u>ACTIVITY</u>	<u>Brief explanation</u> <u>When – Where – What</u>	<u>CLUB LEADER SIGN-OFF</u> <u>NAME/DATE**</u>
Send thank you note to Leaders Association upon completion of the trip		
Create a trip display/poster for the St. Croix County Fair		
Work a <u>3-hour shift</u> at 4-H Food Booth at the Fair		
PLUS pick 2 of the following 3 activities:		
- Trip Presentation to two SCC 4-H Clubs (2 signatures required / include Club Name)		
- Submit media piece (for Communicator or local newspaper)		
- Volunteer at another 4-H event (i.e. Clover College/University, Food Expo, etc).		

*Scholarship Recipient: If for any reason, you are unable to fulfill the obligations above, you will be responsible for reimbursing the Leaders Association for any funds received as part of a trip scholarship.

**Leader: By signing, you certify that the information provided above is complete and accurate as indicated above.